



## APPLICATION PROCESS FOR ESTABLISHMENT OF PRIVATE HEALTH ESTABLISHMENT MINISTRY OF HEALTH, PLATEAU STATE

Processes for establishing Private Health Establishment (Clinics, Dispensaries, Hospitals, Laboratories Centres etc.)

### Step 1

**Start your application by using any of the channels below**

Write a letter of intention to establish any of the above or visit [www.plsmoh.com](http://www.plsmoh.com) to register renewed license. Pay the required registration fee and download the registration form.

### Step 2

Complete the registration form with relevant documents (Registration with CAC, Professional certificates with dates, Annual Practicing licenses of Professional staffs, Site plan and approval from relevant authorities etc.) and submit to MoH through to Local government Technical facilitator

### Step 3

A Pre-inspection visit to the proposed PHE and Submission of Pre-inspection visit by the Local Government team report.

### Step 4

Inspection visits by the MoH

**Step 5**

Provisional approval granted to operate for 6 Months if 75% of guidelines are fulfilled

By Inspectorate Unit of MoH

**Step 6**

A license to operate the PHE is issued if the proprietor fulfills 100% of guidelines

**Step 7**

Present your payment mandate/receipt from PLSIRS Renewal License

**Step 8**

Issuance of annual operational license on payment of renewal fee