



PLATEAU STATE MINISTRY OF TRANSPORT
State Secretariat Complex, Tudun Wada Ring Road, Off Yakubu
Gowon Way, P.O Box 2070, Jos, Plateau, Nigeria
Tel No. 08062799088

APPLICATION PROCESS AND GUIDELINES FOR LOADING AND OFFLOADING

In pursuant of Plateau State Citation and Revenue Administration Law, 2022 available online at [https://www.plateaustate.gov.ng/uploads/plateau-law/PLATEAU-STATE-INTERNAL-\(CONSOLIDATED\)-LAW%202020.pdf](https://www.plateaustate.gov.ng/uploads/plateau-law/PLATEAU-STATE-INTERNAL-(CONSOLIDATED)-LAW%202020.pdf) pages 166 to 167 and 203

all individuals and organizations seeking to load and offload in Plateau State can apply through the following process and guidelines:

STEPS	GUIDELINES	DURATION	ASSOCIATED COST
Step 1	<ul style="list-style-type: none"> ✓ The applicant makes enquiry at the Ministry of Transport, State Secretariat Complex, Tudun Wada Ring Road, Off Yakubu Gowon Way, Jos, Plateau, Nigeria ✓ The applicant fills out an enquiry form with details of his requirements at no cost. ✓ Ministry of Transport provides list of credible suppliers 	1 day	No charges
Step 2	<ul style="list-style-type: none"> ✓ The applicant contacts his preferred supplier. (This can be either by phone, email or physical.) 	1 day	Prices varies and based on agreement between supplier and applicant

	<ul style="list-style-type: none"> ✓ The Applicant verify authenticity and condition of products / goods. ✓ The Applicant makes payment through bankdeposit or POS to the supplier ✓ The applicant provides proof of payment to the supplier 		
<p>Step 3</p>	<p>LOADING AND OFFLOADING (Commence the packing and loading of the products from the supplier's warehouse)</p> <p>All payments should be made directly to state government designated agents at the loading location.</p> <p>Service Delivery Timeline</p> <p>We aim to ensure step 1 – 3 will be concluded within 3-5 Working Days prior to the final stage for haulage described in step 4</p>	<p>3-5 days</p>	<p>For this step, the following tariff are applicable statewide:</p> <ul style="list-style-type: none"> ✓ Light Vehicles N5,000 ✓ Trucks and Lorries N10,000 ✓ Articulated Vehicle N50,000 ✓ Heavy Duty Truck N150,000 ✓ Luxurious Buses N50,000

<p>Step 4</p>	<p>HAULAGE</p> <p>After products have been loaded at the designated warehouse, the loaded vehicle begins its transit out of the state.</p> <p>At the exit borders of the state, a haulage / commerce fee is paid to designated agents.</p>	<p>1 day</p>	<p>The approved tariff is outlined below HAULAGE AND COMMERCE FEES:</p> <ul style="list-style-type: none"> ✓ Articulated Vehicles (PickUp) – N30,000 ✓ Truck – N10,000
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For more information, or complaints please contact

PLATEAU STATE MINISTRY OF TRANSPORT
 State Secretariat Complex, Tudun Wada Ring Road, Off Yakubu Gowon Way, P.O Box 2070,
 Jos, Plateau, Nigeria
 Tel No. 08062799088 between 10:00 AM and 5 PM (Monday – Friday, excluding public holidays)
 Signed: Commissioner for Transport

27th October 2022

