

This Form is FREE

BPI

Building Permission Individual



PLATEAU STATE OF NIGERIA
Jos Metropolitan Development Board

Application for Grant of Building Permission

PBP	PBP Number	(Fill in CAPITAL LETTERS and tick the appropriate items. DO NOT FOLD this form)	MLS & TP Plot Number
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FOR OFFICIAL USE ONLY

Application Date: ____/____/____

Application Fees: Application Processing Fee

Application Type: New Proposal Renovation As-Built Remodeling Regularization

BOX 1 APPLICANT (The person whose name would be reflected on the Building Permission)

All applicants must complete Box 1 in full. The **Original identification document** used to prove identity must be submitted; it will be copied and returned

Regularization
 Title: _____ First: _____ Middle: _____ Surname: _____
 Gender: Male Female Date of Birth: _____ Occupation: _____
 Nationality: _____ State of Origin: _____ Local Gov.: _____
 Phone 1: _____ Phone 2: _____ Phone 3: _____
 Email: _____ Tax Identification No: _____
 Identification: International Passport Tax Identification Card National ID Card
 Driver's License Voter Registration Card ID Number

BOX 2 ADDRESS

All applicants must complete Box 2 in full. This should be your normal residential address.

House No: _____ Street Name: _____
 District: _____ City/Town: _____ State: _____
 Country: _____ P.O./P.M.B.: _____ c/o: _____
 Additional Address Information: _____

BOX 3 REPRESENTATIVE

Applicants who wish to appoint a representative must complete Box 3 in full. The **original identification document** used to prove the identity of the representative must be submitted; it will be copied and returned. *Applicants Note: the representative is authorized to submit and receive information and documents pertaining to this application.*

First: _____ Middle: _____ Surname: _____
 Phone 1: _____ Phone 2: _____ Email: _____
 Identification: International Passport National ID Card Voter Registration Card
 Tax Identification Card Driver's License ID Number: _____

BOX 4 REPRESENTATIVE'S ADDRESS

All applicants must complete Box 2 in full. This should be your representative normal residential address.

House No:	_____	Street Name:	_____		
District:	_____	City/Town:	_____	State:	_____
Country:	_____	P.O./P.M.B.:	_____	C/O:	_____
Additional Address Information: _____					

BOX 5 PLOT

Please fill in the below information of the plot that has been or will be developed.

Land Use:	_____	Purpose:	_____
District:	_____	L.G. A:	_____
Plot Description / Address: _____			

BOX 6 REQUIRED DOCUMENTS

Applicants should submit all the relevant documents, with minimum requirement indicated below. If you have multiple relevant documents, please submit them, and tick the documents that you acquire. **Please note that any drawings should be endorsed by a relevant professional.**

<input type="checkbox"/> Copy of the Certificate of Occupancy (MLS & TP)	<input type="checkbox"/> Site Analysis Report
<input type="checkbox"/> Copy of MLS & TP Acknowledge Letter (in case you applied for digital C of O)	<input type="checkbox"/> Copy of EIAR
<input type="checkbox"/> Copy of Structural Drawing and Details	<input type="checkbox"/> Copy of BLOCK Plan
<input type="checkbox"/> Copy of Structural Calculations	<input type="checkbox"/> Soil Investigation Report
<input type="checkbox"/> Copy of Architectural Drawing and Details	<input type="checkbox"/> Copy of Service Approvals (Fire and Police Reports)
<input type="checkbox"/> Copy of Mechanical/Electrical Drawings and Details	<input type="checkbox"/> Copy of Right Occupancy

BOX 7 SIGNATURE

All applicants must affix their signature; the application will not be accepted without signature. In the case of a representative, they must also affix their signature.

Applicant Signature: _____	Representative Signature: _____
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